

RED LAKE WATERSHED DISTRICT

April 24, 2025

9:00 a.m.

Agenda

9:00 am	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	April 10, 2025 Minutes	Action
	Financial Report dated April 23, 2025	Action
	Certificate of Deposits	Info/Action
	General Fund Budget Update as of March 31, 2025	Information
	Huot Bank Stabilization, RLWD Project No. 149	Information
	Turtle Cross Connection, RLWD Project No. 114	Information
	Brandt Impoundment Inlet Channel, RLWD Project No. 60D	Information
	Permits: 25018, 25020 – 25026, and 25028	Action
	Red River Basin Commission Tour: June 4, 2025 Courtyard by Marriott Fargo-Moorhead 10:30 am – 5 pm	Information
	Administrator's Report	Information
	Legal Counsel Update	Information
	Managers' Updates	Information
	Adjourn	Action

UPCOMING MEETINGS:

April 24, 2025	RLWD Board Meeting, 9:00 am
May 8, 2025	RLWD Board Meeting, 9:00 am
May 20, 2025	RRWMB Meeting, 10:00 am, Ada
May 21, 2025	FDRWG Meeting, 10:00 am, Ada
May 22, 2025	RLWD Board Meeting, 9:00 am
May 26, 2025	HOLIDAY-RLWD Office Closed

June 9, 2025	Thief River 1W1P Policy Committee Meeting, 9:00 am
June 11, 2025	Red Lake River 1W1P Policy Committee Meeting, 9:30 am
June 12, 2025	RLWD Board Meeting, 9:00 am
June 17, 2025	RRWMB Meeting, 10:00 am, Ada
June 18, 2025	SD 83 Project Team Meeting, 9:30 am
June 19, 2025	HOLIDAY-RLWD Office Closed
June 24-26, 2025	MN Watersheds Summer Tour – Roseau, MN
June 26, 2025	RLWD Board Meeting, 9:00 am

RED LAKE WATERSHED DISTRICT
Board of Managers Minutes
April 10, 2025

President, Gene Tiedemann, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Managers Present: Gene Tiedemann, Tom Anderson, Brian Dwight, LeRoy Ose. Terry Sorenson, and Al Page. Managers Absent: Grant Nelson. Staff Present: Tammy Audette, Melissa Bushy, Elaine Rychlock, Tony Olson, Corey Hanson, Lindsey Deselich, Will Johnson, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Page, seconded by Sorenson, and passed by a unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the March 27, 2025, Board meeting minutes. Motion by Ose, seconded by Page, to approve the March 27, 2025, Board meeting minutes, with corrections as noted. Motion carried.

The Board reviewed the Financial Report dated April 9, 2025. Motion by Anderson, seconded by Ose, to approve the Financial Report dated April 9, 2025. Motion carried.

The Board reviewed Pay Estimate No. 2 for the Chief's Coulee Project, RLWD Project No. 46S, in the amount of \$41,077.64, to Quality Spray Foam LLC dba Anderson Excavating. Motion by Sorenson, seconded by Page, to approve Pay Estimate No. 2 for the Chief's Coulee Project, RLWD Project No. 46S, to Quality Spray Foam LLC dba Anderson Excavating. Motion carried.

Administrator Audette gave an update relating to the proposed redetermination of benefits with Polk County.

At 9:30 a.m., President Tiedemann stated that the bid opening for the Huot Streambank Stabilization Project, RLWD Project No. 149, would be conducted. Legal Counsel Sparby noted the time and that no further bid proposals would be accepted after the 9:30 a.m. bid submittal deadline. Bids were opened and bid amounts were publicly announced and are on file at the District office. The following bids were received:

Olson Construction TRF Inc., Thief River Falls, MN, \$248,198.66;
Gladden Construction Inc, Laporte, MN, \$372,932.10;
Minnesota Native Landscapes, Otsego, MN, \$429,988.00; and
Anderson Excavating, Newfolden, MN, \$463,920.05;

Motion by Ose, seconded by Sorenson, and passed by unanimous vote to accept the apparent low bid from Olson Construction TRF Inc., \$248,198.66 for the Huot Streambank Stabilization Project, RLWD Project No. 149, contingent upon the audit by staff and review of the bids and approval by Legal Counsel Sparby, District staff, and Project Engineer Tony Nordby, Houston Engineering, Inc.

Nate Dalager, HDR Engineering, presented information on the Turtle Connection Cross Project. It was the consensus of the Board to setup a meeting with landowner David Olson and staff from the East Polk SWCD, along with Engineer Dalager, Managers Sorenson and Anderson and Administrator Audette.

Administrator Audette reviewed the March 2025 updates to the RRWMB Bylaws.

Administrator Audette along with Manager Dwight discussed the revisions to the U/L Red Lake 1W1P Bylaws, RLWD Project No. 149C. Motion by Sorenson, seconded by Ose, to authorize the signature of the Upper/Lower Red Lake 1W1P Bylaws, RLWD Project No. 149C as presented. Motion carried.

Staff member, Tony Olson, discussed RLWD Permit No. 25015 in Smiley Township, Section 33, Pennington County. The recommendation was to approve the permit. A motion was made by Ose, seconded by Anderson, to approve the RLWD Permit No. 25015. Motion carried.

The Board reviewed the following permits for approval. Motion by Sorenson, seconded by Page, to approve the following permits with conditions stated on the permit: No. 24232, Faculty Road MN GP, Grand Plain Township, Marshall County; No. 25009, Jon Praska, North Township, Pennington County; No. 25010, Jeremy Grove, Gervais Township, Red Lake County; No. 25016, Joshua Iverson, Sanders Township, Pennington County, and No. 25019, Parjim Farmland Holdings GP, Mayfield Township, Pennington County. Motion carried.

Administrator Audette discussed the MN Watersheds Request for Resolutions. Members are encouraged to submit their policy recommendations through the Resolutions process.

The 2025 Minnesota Watersheds Summer Tour will be hosted by Roseau River Watershed District (RRWD) June 24-26. The District is planning a tour that features local projects and addresses a wide range of water quality, agricultural drainage, flood protection, habitat improvement, and stormwater management issues. Please let staff member Bushy know if you are planning to attend.

RLWD staff are requesting summer hours from Memorial Day weekend to Labor Day weekend, which would entail working Monday – Thursday, 7:00 a.m. - 4:30 p.m. (9-hour days) and Friday, 8:00 a.m. – 12:00 p.m. (4-hour day), therefore closing the office at noon on Friday's. Consideration would be given for construction activities and the water sampling schedule as per approval by the Administrator. Motion by Dwight, seconded by Page, to approve the request of District Staff for summer hours between Memorial Day weekend and Labor Day weekend. Motion carried.

Administrator's Update:

- **RRWMB Update:** Included in the packet is the RRWMB legislative weekly update.
- **Mud River:** Jim Graham, USFWS and Engineer Nate Dalager met with Administrator Audette on April 4th to work on the LSOHC grant application. The deadline for the grant is May 23, 2025. Later that same day, Audette participated in a meeting with staff from

HDR and the U.S. Army Corps of Engineers for further discussion on permit requirements.

- **Ditch 11, RLWD Project No. 166:** District staff are reviewing quantities for the removal of sediment within Ditch 11. Engineer, Jerry Pribula, reviewed the survey and recommended cleaning. Further review is being done at the outlet as there may be the need for rock riffles to prevent head cutting.
- **Moose River/JD 21:** Marshall County is working on the final plans for the installation of three rock riffles on the Moose River/JD 21 system. The District will be responsible for acquiring quotes and inspection of the projects. Hopefully, the side water inlets can be completed at the same time, by the same contractor.
- **Thief River 1W1P:** BWSR has completed their financial reconciliation checklist review of the FY 2022 Thief River WBIF. The final payment of \$264,946, should be received shortly.
- **Streambank Stabilization Projects:** Matt Fischer, BWSR, suggested that we develop an agreement for landowners to sign where the District installs a streambank stabilization project. A copy of the sample from the Warroad Watershed is in the packet. Administrator Audette forwarded the document to Legal Counsel Sparby for review.
- **Water Quality:** District staff have begun their first round of water quality sampling this week.
- **Summer Intern:** Our summer intern, Will Johnson, started on April 7th.

Motion by Ose, seconded by Sorenson, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for April 24, 2025

Ck#	Check Issued to:	Description	Amount
online	EFTPS/MN Withholding	Withholding FICA, Fed, Medi & MN Tax (pp 4-23-25)	\$6,114.64
online	PERA	(pp 4-23-25)	\$3,133.02
41714	Quality Spray Foam	Pay Est #2 - Chief's Coulee (board approved 4-10-25)	\$41,077.64
41715	ESRI	ArcGIS License	\$420.00
41716	Corporate Technologies	IT Services & Microsoft 365 Subscription	\$1,994.00
41717	Jennifer Haman	Beaver Removal (1) on Main J.D. No 2 - Proj.# 49	\$100.00
41718	Marco	Office Phones	\$419.49
41719	Marshall County SWCD	Prof. Services for 2024 WBIF Thief River 1W1P	\$5,753.80
41720	Myron Jesme	Time spent on reviewing permit & Brandt Channel	\$150.00
41721	HDR	<i>see details below</i>	\$31,924.46
41722	Erik Haman	Beaver Removal (5) on Main J.D. No 2 - Proj.# 49	\$500.00
41723	Houston Engineering	<i>see details below</i>	\$35,153.00
41724	Rolland Office Furniture	Office Chairs (2)	\$794.00
41725	Anthony Flage	CCRP Payment for Red Lake River 1W1P #149	\$1,719.00
41726	Pamela Nelson	CCRP Payment for Red Lake River 1W1P #149	\$2,992.50
41727	RMB Environmental Laboratories	Lab analysis	\$5,211.00
41728	Polk County Hwy Dept.	Eng. & Project Dev. On JD60 - Red Lake River 1W1P	\$24,600.37
online	WEX	FSA Medical Reimbursement	\$190.76
online	City of Thief River Falls	Monthly Utility	\$407.17
online	Les's Sanitation	Garbage Services & Recycle	\$84.74
online	WEX	FSA Medical Reimbursement	\$31.31
online	Sun Life Financial	Staff Life Insurance	\$144.64
online	Purewater	Staff H2O	\$38.00
online	MSRS/Empower	Staff Health Care Savings Plan - pp 4/23/25	\$365.73
online	Intuit QB Online	Monthly Fee	\$477.00
online	WEX	FSA Medical Reimbursement	\$562.00
direct	Tom Anderson	Mileage	\$252.00
direct	Terry Sorenson	Mileage	\$52.50
direct	William Johnson	Reimbursement for boots & waders	\$234.19
direct	Staff and Board Payroll	Salaries (pp 4-23-25)	\$17,952.50
	Total Checks		\$182,849.46

**HDR	<i>Turtle Cross project management</i>	\$15,559.09
	<i>Mud River project management</i>	\$15,345.37
	<i>Prof. Services for Burnham Creek</i>	<u>\$1,020.00</u>
	<i>& Polk Co. Ditch Improvement</i>	\$31,924.46

**Houston	<i>Lost River Impoundment Eng. Services</i>	<i>\$3,044.00</i>
	<i>Huot Streambank Stabilization</i>	<i>\$2,885.00</i>
	<i>Lidar Professional Services</i>	<i>\$12,277.00</i>
	<i>Clearwater River Channel Stab.</i>	<i><u>\$16,947.00</u></i>
		<i>\$35,153.00</i>

<u>State</u>	Balance as of April 9, 2025		\$117,415.88
<u>Bank</u>	Total Check Written		-\$182,849.46
<u>TRF</u>	Receipt # 12358	Transfer of Funds from AFB to NSB	\$300,000.00
	Receipt # 12359	State of MN DNR - Project #14 - State Ditch 83	\$16,000.00
	Receipt # 12360	State of MN - Final Pmt Thief River 1W1P FY22	\$264,946.00
	Receipt # 12361	Red River Management Board - Final Pmt Pine Lake	\$146,468.94
	Balance as of April 23, 2025	Current interest rate is 3.25%	\$661,981.36

<u>American</u>	Balance as of April 9, 2025		\$ 3,828,344.02
<u>Federal</u>	Receipt # 12358	Transfer of Funds from AFB to NSB	-\$300,000.00
<u>Fosston</u>	Balance as of April 23, 2025	Current interest rate is 3.30%	\$3,528,344.02

<u>CD's</u>	Dakota Heritage	9 month CD 5.25% Expiry 4-24-25 - today	\$ 500,000.00
	Dakota Heritage	7 month CD 5.17% Expiry 5-9-25	\$ 500,000.00
	<i>Edward Jones</i>	12 month CD 5.15% Expiry 5-15-25	\$ 237,000.00
	<i>Edward Jones</i>	12 month CD 5.20% Expiry 6-13-25	\$ 243,000.00
	Dakota Heritage	9 month CD 5.25% Expiry 7-9-25	\$ 500,000.00
	Dakota Heritage	9 month CD 4.97% Expiry 9-18-25	\$ 500,000.00
	Dakota Heritage	9 month CD 4.97% Expiry 9-18-25	\$ 500,000.00
	Dakota Heritage	9 month CD 4.82% Expiry 10-15-25	\$ 500,000.00
	Dakota Heritage	12 month CD 4.50% Expiry 02-05-26	\$ 250,000.00
	Dakota Heritage	12 month CD 4.50% Expiry 02-26-26	\$ 500,000.00
	Dakota Heritage	12 month CD 4.50% Expiry 02-26-26	\$ 250,000.00
	Total CD Investments		\$ 4,480,000.00
	Total Cash (NSB + AFB + CD's)		\$ 8,670,325.38

Cash that has been received and earmarked for projects:
(taken from remaining balance on financials)

2022 Grant Red Lake River 1W1P Project #149	\$ 185,704.26
2024 Grant Red Lake River 1W1P Project #149	\$ 1,673,444.20
2024 Grant Thief River 1W1P Project #149A	\$ 693,938.75
2023 Grant Clearwater 1W1P Project #149B	\$ 585,010.53
2025 Grant Clearwater 1W1P Project #149B	\$ 1,634,470.20
Mid Point Grant Project #149	\$ 10,202.57
Chief Coulee Project #46S	\$ 214,375.00
2025 CRP Payment Red Lake 1W1P	\$ 100,000.00
2024 CRP Payment Red Lake 1W1P	<u>\$ 56,843.50</u>
	\$ 5,153,989.01

Payables committed to by board action:

Chief Coulee Proj. #46S	<u>\$ 800,000.00</u>
	<u>\$ 800,000.00</u>
Total accessible cash (Est.)	\$ 2,716,336.37

Dakota Heritage

218-253-2265

Red Lake Falls

American Federal

218-435-1474

Fosston

Northern State Bank

218-681-4020

Thief River Falls

CD Rates	12 mo. @ 4.5%	12 mo. @ 3.50%	13 mo. @ 3.90%
	7 & 9 mo. @ 4.35%	6 mo. @ 4.05%	7 mo. @ 4.2%
		3 mo. @ 4.10%	

as of 4/22/25

2025 GENERAL FUND BUDGET
as of March 31, 2025

	2025 Budget	2025 Expenses	(over) under
		as of 3/31/25	
Manager's fees, salaries	40,000.00	6,313.01	33,686.99
Board of Manager's expense	24,200.00	3,549.50	20,650.50
Staff salaries	623,395.00	130,062.30	493,332.70
Payroll taxes	47,690.00	10,095.87	37,594.13
Employee benefits	168,481.00	48,539.14	119,941.86
Travel and meetings(inc. mileage & exp.)	7,500.00	2,146.96	5,353.04
Audit	10,400.00	-	10,400.00
Legal	16,000.00	-	16,000.00
Office supplies	20,000.00	2,953.28	17,046.72
Office equipment	40,000.00	2,281.04	37,718.96
Appraiser/Viewer Expense	2,000.00	-	2,000.00
Professional services (inc. Eng. Fees)	35,000.00	6,038.75	28,961.25
Dues and subscriptions	10,000.00	10,280.00	(280.00) 1
Insurance and bonds	40,000.00	-	40,000.00
Repairs and maintenance-Building	15,000.00	4,152.18	10,847.82
Utilities	12,000.00	2,363.80	9,636.20
Advertising and publications	4,000.00	54.00	3,946.00
Telephone	11,000.00	2,496.64	8,503.36
Vehicle expense and maintenance	15,000.00	1,233.15	13,766.85
Engineering supplies	3,000.00	(816.20)	3,816.20 2
Engineering equipment	45,000.00	-	45,000.00
Interest	-	-	-
TOTAL	1,189,666.00	\$ 231,743.42	\$ 957,922.58
Less: Overhead computed using 1.5 x salary	\$ 935,092.50	\$ 195,093.45	
Less: Miscellaneous revenue	\$ 3,000.00		
General Fund Budget	\$ 251,573.50	\$ 36,649.97	

General Fund Levy \$ 250,000.00

Remaining budget to come out of reserves \$1,573.50

1 -MAWD Annual Fee \$7,500 - League of MN yr. \$2,358

2 -JE's for ROW markers & culvert markers

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-018
Project Type	Culvert Installation / Removal / Modification
County	Red Lake
Township / Municipality	150

Description

Question	Answer
Permit #	25-018
Project Type	Culvert Installation / Removal / Modification
Describe Work to be Performed	Install a new culvert under access road formerly built by gravel company.
Why is this Work Necessary?	Access road impedes natural surface water flow into Judicial Ditch 66 which runs through property
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	
Anticipated contraction start date	
Who will be responsible for the operation and/or	Landowner

maintenance of the project?

Permit Location

Question	Answer
County	Red Lake
Township / Municipality	150
PLSS Twp	
PLSS Rng	44
Section	30
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-020
Project Type	Culvert Installation / Removal / Modification
County	Red Lake
Township / Municipality	151

Description

Question	Answer
Permit #	25-020
Project Type	Culvert Installation / Removal / Modification
Describe Work to be Performed	Lower township Culvert to drain Ditch better
Why is this Work Necessary?	Culvert is to high after cleaning ditch
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	
Anticipated contraction start date	
Who will be responsible for the operation and/or maintenance of the project?	

Permit Location

Question	Answer
County	Red Lake
Township / Municipality	151
PLSS Twp	152
PLSS Rng	43
Section	23
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-021
Project Type	Tiling,
County	Red Lake
Township / Municipality	Garnes

Description

Question	Answer
Permit #	25-021
Project Type	Tiling,
Describe Work to be Performed	Drain tile field
Why is this Work Necessary?	To make healthier plants which will produce more yields
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	No
Project sponsor, if applicable	
Contractor, if applicable	Field Drainage
Anticipated contraction start date	
Who will be responsible for the operation and/or maintenance of the project?	Steven J Rosten (landowner)

Permit Location

Question	Answer
County	Red Lake
Township / Municipality	Garnes
PLSS Twp	151
PLSS Rng	41
Section	8
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-022
Project Type	Tiling,
County	Red Lake
Township / Municipality	Equality

Description

Question	Answer
Permit #	25-022
Project Type	Tiling,
Describe Work to be Performed	Install Drain Tile
Why is this Work Necessary?	For healthier crops
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	
Anticipated contraction start date	
Who will be responsible for the operation and/or maintenance of the project?	The Landowner

Permit Location

Question	Answer
County	Red Lake
Township / Municipality	Equality
PLSS Twp	151
PLSS Rng	40
Section	8
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-023
Project Type	Tiling,
County	Red Lake
Township / Municipality	Equality

Description

Question	Answer
Permit #	25-023
Project Type	Tiling,
Describe Work to be Performed	Drain Tile to be installed in Section 8 of Equality Twp Red Lake County
Why is this Work Necessary?	To increase Yields and produce healthier plants
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	Field Drainage
Anticipated contraction start date	
Who will be responsible for the operation and/or maintenance of the project?	Landowner

Permit Location

Question	Answer
County	Red Lake
Township / Municipality	Equality
PLSS Twp	151
PLSS Rng	40
Section	8
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-024
Project Type	Tiling,
County	Red Lake
Township / Municipality	Equality

Description

Question	Answer
Permit #	25-024
Project Type	Tiling,
Describe Work to be Performed	Drain Tile to be installed in SW 1/4 Section 34 Equality Twp in Red Lake County. The project will utilize an already installed lift pump for an outlet, and outlet into RLWD Project 5 Ditch 1
Why is this Work Necessary?	Installing for healthier plants and more yields.
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	Field Drainage
Anticipated contraction start date	
Who will be responsible for	The Landowner

the operation and/or
maintenance of the project?

Permit Location

Question	Answer
County	Red Lake
Township / Municipality	Equality
PLSS Twp	151
PLSS Rng	40
Section	34
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-025
Project Type	Tiling,
County	Pennington
Township / Municipality	Mayfield

Description

Question	Answer
Permit #	25-025
Project Type	Tiling,
Describe Work to be Performed	Drain tile to be installed in the SW 1/4 and the west half of the SE 1/4 of Section 13 Mayfield Twp Pennington County
Why is this Work Necessary?	Improving plant or crop health and increase yields
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	Field Drainage
Anticipated contraction start date	
Who will be responsible for the operation and/or maintenance of the project?	Landowner

Permit Location

Question	Answer
County	Pennington
Township / Municipality	Mayfield
PLSS Twp	152
PLSS Rng	41
Section	13
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-026
Project Type	Tiling,
County	Pennington
Township / Municipality	Deer Park

Description

Question	Answer
Permit #	25-026
Project Type	Tiling,
Describe Work to be Performed	Install Drain Tile in the SW 1/4 of Section 22 in Deer Park Twp Pennington County
Why is this Work Necessary?	Healthier crop and more yield
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	Yes
Project sponsor, if applicable	
Contractor, if applicable	Field Drainage
Anticipated contraction start date	
Who will be responsible for the operation and/or maintenance of the project?	

Permit Location

Question	Answer
County	Pennington
Township / Municipality	Deer Park
PLSS Twp	152
PLSS Rng	40
Section	22
Quarter Section	
Parcel ID	
Other Location Details	

Red Lake Watershed District



Permits / Description Report

Description

Question	Answer
Permit #	25-028
Project Type	Culvert Installation / Removal / Modification,
County	Polk
Township / Municipality	Crookston

Description

Question	Answer
Permit #	25-028
Project Type	Culvert Installation / Removal / Modification,
Describe Work to be Performed	I would like to put a field approach in off of 250th Ave. between NW 1/4 Sex 8 and SW 1/4 Section 5 Crookston Twp. I would like the size of pipe needed. Pipe length 60ft
Why is this Work Necessary?	Need another access to field
Will the project, including any area inundated as a result of the project, be located entirely on land owned by the applicant?	No
Project sponsor, if applicable	
Contractor, if applicable	
Anticipated contraction start date	

Who will be responsible for the operation and/or maintenance of the project?

Permit Location

Question	Answer
County	Polk
Township / Municipality	Crookston
PLSS Twp	150
PLSS Rng	46
Section	8
Quarter Section	
Parcel ID	
Other Location Details	

Administrator's Report

April 24, 2025

RRWMB Update: At the April RRWMB meeting, the RRWMB approved hiring Lobbyist Park Street Public to represent projects within the Red River Valley at the federal level in Washington DC at a cost of \$121,750.

We were notified that the funding for the Culvert Inventory and 10-Year Flood Plain Mapping has been cut. Discussion should be made about how this will relate to the State Ditch 83 Area Project Work Team Process.

On Tuesday, April 22nd, I forwarded to all the Board members the most recent Legislative update from Rob Sip.

Included in the packet was an agenda for a RRWMB Special Board meeting held on Tuesday, April 22, 2025. Congresswoman Fischbach was in attendance at the meeting, along with Managers Ose and Sorenson.

Project 49, Main JD #2: Six beavers were trapped, removal of an extremely large beaver dam and replacement of a side water inlet crossing. Work was being completed by Dyrdaahl Construction.

RLWD Ditches: Erick Huseth begun inspection of RLWD ditches. Huseth found a large amount of sediment in Ditch 12, RLWD Project No. 169 and Burnham Creek, RLWD Project No. 43B.

Surveying was completed on Project 48, Branch A and Branch 1 of JD 2 with the information turned over to Houston Engineering for review.

RLWD Project No. 113, Winsor Hangaard-the SCS ditch portion of the system has water sitting in the ditch due to a large beaver dam that is plugging the pipe through the township road in Hangaard Township. The township is planning to replace the culvert in the next couple weeks. District staff will complete the survey once the water level has dropped.

Thief River 1W1P: The District received the executed Thief River 1W1P Midpoint Assessment Grant Agreement in the amount of \$50,000

District staff has completed the surveying on the Thief River Bank Stabilization Projects, with the information turned over to Houston Engineering for design. District staff will be planting trees within the next several weeks at the 2024 sites.

RED RIVER WATERSHED MANAGEMENT BOARD

SPECIAL BOARD MEETING

TUESDAY, APRIL 22, 2025 – 10:45 a.m.

RRWMB OFFICE – 11 FIFTH AVENUE EAST, ADA MN 56510

Item #	Agenda Item	Type of Agenda Item
1	Call to Order	
2	Pledge of Allegiance	
3	Adoption of Agenda	DECISION
4	Welcome and Introductory Comments	
5	Red River Watershed Management Board Overview	Information
6	Red River Retention Authority Overview	Information
7	Project Presentations and Discussion:	
	A. Lower Wild Rice River Corridor Habitat Restoration Project, Tara Jensen, Administrator, Wild Rice Watershed District	Information
	B. Nelson Slough Improvement Project – Mori Maher, Administrator, Middle-Snake-Tamarac Rivers Watershed District	Information
	C. Roseau Lake Rehabilitation Project – Tracy Halstensgard, Roseau River Watershed District	Information
	D. Klondike Clean Water Retention Project – Dan Money, Administrator, Two Rivers Watershed District	Information
8	Open Discussion	Information
9	Approval of Staff Trip With the Red River Retention Authority to Washington D.C. (May 5 – 8, 2025)	DECISION
10	Adjourn	DECISION

- **Next RRWMB Regular Meeting:** May 20, 2025 at the RRWMB office in Ada, Minnesota.

Melissa Bushy

From: Graham, Andrew (DNR) <Andrew.Graham@state.mn.us>
Sent: Monday, April 14, 2025 1:56 PM
To: Moriya Rufer (HEI); Jeff Madejczyk (MEI); Phillip Oswald (MEI); Jake Huwe (HDR); Zach Hermann (HEI); James Guler; Bennett Uhler (HEI); Matt Metzger (Barr); Barry Nelson (Becker County); Bergey, Ben (DNR); Costin, Molly (MPCA); Craig Jarnot (Craig.L.Jarnot@usace.army.mil); 'e. b. bernie@gomoorhead. com' (e.b.bernie@gomoorhead.com); VanAmburg, Gerald; Van Offelen, Henry (BWSR); Kestner, Nathan (DNR); Matt Blum (NRCS); Matt Jacobson (matthew.jacobson@co.clay.mn.us); Nicole Bernd; Nikki Swenson (RRWMB); Waller, Pete H (BWSR); Rob Sip (RRWMB); Hemphill, Rodger (DNR); Shane Bowe; Sharp, Michael (MPCA); Bischof, Stefan (MDA); Two Rivers Watershed District; Anderson, J.T. (DOT); Arne, Brett (BWSR); Brown, Nicholas (DNR); Chad Engels (MooreEng); Chad Konickson (USACE); Chas Anderson; Chuck Fritz (IWI); Coughlon, Kristi (DNR); Danni Halvorson (IWI); Erik Jones (HoustonEng); Haugen, Theresa (MPCA); Hernandez, Cary (MPCA); Ian Marsh (Park St Public); Jerry Bents (HoustonEng); Jaschke, John (BWSR); Jonathan Green (WilkinCo); Julie Goehring; rrra@ideaone.net; Kludt, Nicholas (DNR); Miller, Rachel (DOT); Molly Jansen (PSP); Monica Hedstrom; Nate Dalager (HDR); Kestner, Nathan (DNR); Weaver, Rita (BWSR); Schroeder, Scott T (MPCA); Ted Preister (RRBC); Tony Nordby (HEI); April Swenby (april.swenby@sandhillwatershed.org); Jamie Beyer (BdS); Kristine Altrichter (BRRWD); Mori Maher (MSTWD); Tammy Audette; Tara Jensen (WRWD); Tracy Halstensgard (tracy@roseauriverwd.com); Arne, Brett (BWSR); Bischof, Stefan (MDA); Disrud, Dan (MDH); Fischer, Matthew (BWSR); Van Offelen, Henry (BWSR); Kjaersgaard, Jeppe (MDA); Weaver, Rita (BWSR)
Cc: Bethke, Bethany (DNR)
Subject: DNR's new RRB Coordinator

Greetings All: I'd like to introduce the DNR's new Red River Basin Coordinator, Bethany Bethke, who will take over from me as of May 30. Bethany has been with the DNR since 2012, mostly in our Fish and Wildlife Division. She started in her new role with the Ecological and Water Resources Division last Wednesday and will be learning the job between now and my departure.

Bethany has both a BS and MS in Fish and Wildlife Sciences. She has performed field studies, statistical analysis, research design, technical writing, and technical group coordination and facilitation. During the drought of 2021, she took a temporary position in DNR's EWR Division facilitating drought response, including interpretation of water resource statutes, input to regulatory responses, and external communications. Bethany has a certification in project management from the Project Management Institute and has taken multiple extra-curricular trainings in leadership, communication and group facilitation.

Those of you who are regular attendees of FDRWG, RRWMB, and various committees will meet Bethany in the coming weeks. We anticipate she'll be on some of the upcoming summer tour events, and she'll be making her way to WD offices around the basin to learn more about projects that have been constructed or are currently being planned. We'll also connect with the consulting teams providing contracted services to the FDRWG and RRWMB that are supported by the Coordinator position.

Please copy Bethany on communications to me from now until May 30. After that she'll become your primary contact.

Her cell phone and email are:

Phone: 218.820.6977

Email: Bethany.bethke@state.mn.us

I think you'll all enjoy working with Bethany. Please give her a warm welcome when you see her.

Andrew Graham

Red River Coordinator | NW Region, Ecological and Water Resources Division

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